Business Internet Banking Amendment Form

Stanbic IBTC Bank
A member of Standard Bank Group

Account Information

Date ☐☐ ☐☐ ☐☐☐☐
Day   Month   Year

Company Account Name ....

Telephone Number ....

Address ....

S / N	Account Name *(List accounts to be updated)*	Account Number
1		
2		
3		
4		
5		

User Information

Kindly select necessary action (Add/ Edit/ Delete) to be applied on the User(s) linked to your profile:

Initiator: This User initiates and submits all transactions.

Approver: This User approves transactions on accounts. Please note that this user must be an authorised signatory to the account or the company shall provide a board resolution to the bank authorizing such persons to act in that capacity.

Viewer: This User views transactions and statements on the nominated accounts.

S / N	User Details		Role *(Please specify either Initiator or Approver) e.g. Initiator 1, Approver 1*	Signature
1	Full Name			
	Mobile Number			
	E-mail Address			
	Preferred means of receiving OTP ☐ Email ☐ SMS	Action Required ☐ Add ☐ Edit ☐ Delete		
2	Full Name			
	Mobile Number			
	E-mail Address			
	Preferred means of receiving OTP ☐ Email ☐ SMS	Action Required ☐ Add ☐ Edit ☐ Delete		
3	Full Name			
	Mobile Number			
	E-mail Address			
	Preferred means of receiving OTP ☐ Email ☐ SMS	Action Required ☐ Add ☐ Edit ☐ Delete		
4	Full Name			
	Mobile Number			
	E-mail Address			
	Preferred means of receiving OTP ☐ Email ☐ SMS	Action Required ☐ Add ☐ Edit ☐ Delete		

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5	Full Name			
	Mobile Number			
	E-mail Address			
	Preferred means of receiving OTP ☐ Email ☐ SMS	Action Required ☐ Add ☐ Edit ☐ Delete		

Account Set-up Information

Please indicate *new* company daily transaction limit:

Amount in figure (N) ………………………………………………..

Amount in words (N) ……………………………………………………………………………………………………........
………………..………

User Full Name	Accessible Account *(Please specify which of the account above each user can access)* *e. g Account 1, Account 2 etc.*	Mandate *(please specify the number of approver required for transaction)* *e.g. Approver1, Approver 1 & 2*	Maximum Transaction Limit *(in figure)*		Accessible Menu Code *(Please see below for options)*
			(N)	**($)**	

Accessible Menu	Accessible Menu Code	Function
Statement	**S**	It simply provides details of all your transactional activities over the selected timeframe
Payment	**P**	This is used for initiating payments
General services	**GS**	This is used for service requests such as cheque book request, demand draft request etc.

APPROVAL INFORMATION

A. Name ……………………………………………………….. ………………..   Signature & Date ………………………………………………

B. Name ……………………………………………………….   Signature & Date ………………………………………………

C. Name ………………………………………………………...   Signature & Date ………………………………………………

D. Name ………………………………………………………...   Signature & Date ………………………………………………

E. Name ………………………………………………………...   Signature & Date ………………………………………………

For Bank Use Only

Signature Verified by: ………………………………………… …...   Business Banker ……………………………………………………
(SV Stamp / Name/ Date)   *(Name / Signature/ Date)*

Head Service Support: ……………………………………………   E-Business Support: …………………………………………………
(Name / Signature/ Date)   *(Name / Signature/ Date)*