

Step-by-step guide for statement download on Business Online (BOL)

1. Log in to Business Online (BOL).

Welcome to Business Online	
Sign-in Details	
User ID: LOGIN	
CONTINUE	
d Bank is a licensed financial services provider in terms of the Financial Advisory and Interme and a registered credit provider in terms of the National Credit Act, registration number No	ediary Se CRCP15

2. Click on **Balances & Statement** in the upper tab.



I	Business Online	< <u>Home</u> Bal	ances & Statements F	unds Transfer Setup a	& Administration ITM	S International Trade	Proj > 🗏
Dashboard							
	To do: Funds Trans	sfer c	Last updated: 3/4/2024 15:58 0	To do: Account	Management c	.ast updated: 3/4/2024 15:58	
	Payments	Transfers	Collections	Admin	Notice Actions	Stop Payments	
	00 35 Approvals Audit	00 01 Approvals Audit	You have no collection tasks	08 Audit			
	05 18 Authorise Repair	01 00 Authorise Repair		01 Authorise	You have no notice actions tasks	You have no stop payment tasks	
	Re-Release	MyBills					
	You have no re-releases ta	asks	You have no bills tasks				
	Consolidated balan	ices c	Last updated: 3/4/2024 15:58	Account overvie	ew C	ast updated: 3/4/2024 15:59 🕘	
	Closing balance V NGN 60 059 534.13			9200026552 OLD INVA	aliD	3-04-2024 - 03-04-2024 🐱	
	Top Balances Nigeria USD 130.85k	NON 60.06M	• Nigela				

3. Search the account number using the dropdown menu or input the account number to search or click on the specific account number for which statement is required.

	Account balances	Find a transa	oction Cor	solidated balances	D
	Account list				
	REFRESH BALAN	ICES			
	- Search accou	unts			
2	Account num	nber	•		
	SEARCH	RESET	RE SEARCH OPTI	ONS>>	
	Account number	Account type	BIC (SWIFT)	Sort code	Acc
		CURRENT ACCO	SBICNGLX	221150014	Nev
	-	CURRENT ACCO	SBICNGLX	221150014	Nev
		CURRENT ACCO	SBICNGLX	221150014	INT
		CURRENT ACCO	SBICNGLX	221150014	Old



Once an account is selected, the option to spool transactions and statements will be displayed on the screen.

There are no matching results for th	e default search criteria		Note. 🔻 denotes mandatory riek
Account details	Account type	Account name	Account owner
9200026552	CURRENT ACCOUNT WITH OVERDRAFT - E	Old Invalid NGX TEST ACCOUNT 1	TPS BAS Nigeria Profile
BAN	BIC (SWIFT)	Currency	Sort code
	SBICNGLX	NGN - Naira	221150014
Account belonges as at 27,09,2014	12-00 AM	Available balance	Interim balance as at 28-08-2014
Opening balance	Cleared balance	554.85	0.00
554.85	554.85		

4. For Transaction spool: Select date range and click Generate transaction report or Export transaction report at the bottom of the page.

		CRICNICI Y		NON	Maira		221150014		
		SBICINGEX		INGIN -	Naira		221150014		
Assessment halansses a				Available	e balance		Interim balance	as at 28-08-2014	
Opening balances a	IS at 27-00-2014 12:00 AM	Cleared balance		554.85	5		0.00		
		Cleared balance							
554.85		554.85							
ansactions St	atements								
- Transaction searc	h								
 Transaction search 	h					Statement stat	211		
Transaction searce Value date	h		Amount			Statement state	us		
Transaction searc. Value date From	hTo		Amount From	То		Statement state Both	us T		
Transaction searce Value date From 27-03-2024	To 03-04-2024		From	То		Statement state	us T		
Transaction search Value date From 27-03-2024	To 03-04-2024		Amount	To		Statement state	us T		
Transaction search Value date From 27-03-2024	To To 03-04-2024		Amount From	То		Statement state	us T		
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For Statement spool: Simply select date range and click Export Selected Statements, Print Selected Statements or Export Date Range Statements at the bottom of the page.

AN	BIC (SWIFT)		Currency		Sort code	
	SBICNGLX		NGN - Naira		221150014	
A	12:00 114		Available balance		Interim balance as at 28	-08-2014
Opening balance	Cleared balanc	e	554.85		0.00	
554.85	554.85					
insactions Statements						
Statement search * Closing balance date		Statement number		Statement statu	IS	
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Statement search Closing balance date From 05-03-2024 SEARCH RESET Statement number Statement number Statement number	r-2024 💽	Statement number	Opening balance d	Statement statu Both	us T Closing balance date	Closing balance

Statement export on Business Online (BOL) can either be in PDF, SWIFT, or CSV formats.